RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE APPLEWOOD SANITATION DISTRICT

Held: 6:00 p.m. on Wednesday, October 14, 2026, at 15707 W. 26th Avenue Golden, CO 80401 pursuant to meeting notice that was posted on the District's website in accordance with law.

Attendance

The regular meeting of the Board of Directors ("Board") of the Applewood Sanitation District ("District") was called and held as shown above and in accordance with the statutes of the State of Colorado. The following Directors were in attendance:

Garret "Cody" Berg, President & Treasurer
Jess Raths, Secretary
Barbara Panian, Assistant Secretary
Donna Walker, Director
Casey Dick, Director

Also present: James Landry, Engineer, RG & Associates, LLC ("RGA") (attended via Zoom); Michael Bakarich, CPA, Morain Bakarich; James Silvestro, Ireland Stapleton Pryor & Pascoe, PC. ("Ireland Stapleton"); and Briana Gerou, District Manager, Rooted Flow Management & Consulting.

Call to Order

Director Berg presided as Chair of the meeting, noted that a quorum of the Board was present with five Directors, and therefore called the meeting to order at 6:08p.m.

Approve Agenda

The meeting agenda was reviewed by the Board. There were no changes to the proposed agenda. Motion made to approve the agenda by Director Panian, seconded by Director Raths, and unanimously carried; the agenda was approved.

Meeting Minutes

The Minutes of the Board of Directors' regular meeting held on Wednesday, September 9, 2026, were reviewed by the Board. Upon a Motion duly made by Director Panian, seconded by Director Raths and unanimously carried, the Minutes were approved.

Public Comment

Session for Public Comment was opened at 6:10 p.m. and closed at 6:10 p.m. No members of the public appeared to make public comment.

Engineer's Report:
James Landry, P.E.

Mr. Landry reviewed the Engineer's Report for September 2026.

Mr. Landry reported that there were 44 locates in August.

Mr. Landry provided an update on initial and final acceptance for several developers in the District.

Mr. Landry concluded that Metro Wastewater Recovery did not send a flow and loading report for September.

District Manager Report
Briana Gerou
Rooted Flow Management & Consulting

Ms. Gerou reviewed her Manager Report beginning with recognizing accomplishments in the District.

Ms. Gerou provided the following news and updates for the Board:

- Several residential customers provided feedback regarding rates and billing questions over the past month.
- Ms. Gerou summarized some of the material that was presented at the SDA Conference.
- Ms. Gerou and Mr. Bakarich discussed the mill levy for the District.
- 2027 is an Board election year for the District. There are three seats up for election. Ms. Gerou discussed related deadlines and communication plans.
- RG & Associates will continue to take in person payments.
- Ms. Gerou discussed the Martin/Martin GIS bid. The Board was in favor of moving forward with a GIS system and also getting one more bid before making a final selection on the vendor to implement the system.
- Phone log – Approximately 30 district calls from September 1- 30.

Ms. Gerou led a discussion with the Board on the following topics:

- Ms. Gerou discussed non-residential billing structure for 2027 including billing intervals. Mr. Bakarich and Mr. Berg will compile 2026 water usage data to create options for 2027. These options will be discussed at a Special Meeting that is tentatively planned for November 9, 2026, at 5 p.m. (and will be formally noticed in advance).
- Ms. Gerou discussed District's Contractor License requirements and potential changes for consideration. The Board would like to simplify the licensing process going forward. No decisions were made at the meeting.
- Ms. Gerou reviewed the ASD Reserves Analysis recommending approximately $3,000,000 in reserves.

Financial Report: Michael Bakarich, CPA	Mr. Bakarich reviewed the 2027 Draft Budget and answered questions. Mr. Bakarich reviewed the District's Financial Reports, including the Accounting Memorandum for the month of September 2026. Total monthly revenues were $1,437,633, monthly expenditures were $1,126,266, and the Net Positive fund balance was $311,367. Upon a Motion duly made by Director Panian, seconded by Director Raths, and unanimously carried, the Board accepted the Financial Reports, as presented, and approved the Payment of Claims in the amount of $51,887.13. A Public Hearing for the Certification of Delinquent Accounts (which was noticed in advance of the meeting) was opened at 8:51pm. No members of the public were present. The Public Hearing was closed at 8:52pm. Following the Public Hearing, Director Painan made a motion to certify all the delinquent accounts presented to the Jefferson County Treasurer in advance of the County's deadline and with Mr. Bakarich to make any final adjustments to the list in the event that any accounts become non-delinquent before the final list is submitted to the County. Director Raths second. The Board unanimously approved the motion to certify the delinquent accounts to the County Treasurer.
Attorney's Report: James Silvestro, Esq.	Mr. Silvestro summarized his firm's work for the District for the month of September, including the finalization of the Board's bylaws, ongoing work to respond to an open records request, ongoing work to update the District's capital improvements and annual maintenance contracts, and an update regarding the status of ongoing development and real property matters.
Metro Water Recovery Update	Mr. Berg gave a brief update regarding Metro Wastewater Recovery.
Adjourn	There being no further business to come before the Board, upon motion made by Director Panian, seconded by Director Raths, and unanimously carried, the meeting was adjourned at approximately 9:02 p.m.

Secretary for the Meeting