RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE APPLEWOOD SANITATION DISTRICT

Held: 6:00 p.m. on Wednesday, July 8, 2026, at 15707 W. 26th Avenue, Golden, Colorado and remotely via Zoom pursuant to meeting notice that was posted on the District's website in accordance with law.

Attendance	The regular meeting of the Board of Directors ("Board") of the Applewood Sanitation District ("District") was called and held as shown above and in accordance with the statutes of the State of Colorado. The following Directors were in attendance: Garret "Cody" Berg, President & Treasurer Jess Raths, Secretary Barbara Panian, Assistant Secretary Donna Walker, Director Casey Dick, Director Also present: James Landry, Engineer, RG & Associates, LLC ("RGA"); Michael Bakarich, CPA, Morain Bakarich; James Silvestro, Ireland Stapleton Pryor & Pascoe, PC. ("Ireland Stapleton"); and Briana Gerou, District Manager, Rooted Flow Management & Consulting. Guest: Derek Lis, Evergreen Development
Call to Order	Director Berg presided as Chair of the meeting, noted that a quorum of the Board was present with five Directors, and therefore called the meeting to order at 6:07 p.m.
Approve Agenda	The meeting agenda was reviewed by the Board. There were no changes to the proposed agenda. Motion made to approve the agenda by Director Panian, seconded by Director Walker, and unanimously carried; the agenda was approved.
Meeting Minutes	The Minutes of the Board of Directors' regular meeting held on Wednesday, June 10, 2026, were reviewed by the Board. Upon a Motion duly made by Director Panian, seconded by Director Raths and unanimously carried, the Minutes were approved.
Public Comment	Session for Public Comment was opened at 6:08 p.m. and closed at 6:09 p.m. No members of the public were present, and there were no public comments.

District Manager Report Briana Gerou Rooted Flow Management & Consulting	The Board temporarily deferred consideration of the "Easement 20 Vacation" proposal to allow for Evergreen Development's representative to be present for that portion of the meeting. Ms. Gerou reviewed the EPA ERP template that is optional for sanitary sewer districts. The Board decided that completing this template is not a high priority for our district. Ms. Gerou reviewed the details of the SDA Conference in September including cost and attendance options. She confirmed her intention to attend the conference and invited Board members and contractors to also attend.
New Business – Discuss Easement 20 Vacation	Mr. Silvestro discussed the "Easement 20" vacation proposal and provided background to the Board in advance of a presentation by Derek Lis from Evergreen Development. Mr. Silvestro recommended easement releases to complete the Easement 20 vacation and to confirm that the District has never built or owned any facilities within this easement. The Board agreed with this approach. Mr. Lis explained to the Board why the easement is not needed and can be vacated. The Board viewed several exhibits of the area to understand where the easement is located, and the property owners involved. Before the Board can act on this easement vacation, the easement releases need to be completed and the other sanitary sewer easements in this area will need to be recorded with the County. If Evergreen Development provides the additional required information, the Board intends to revisit this matter at its regular August Board meeting. Mr. Lis provided some information about "Easement 19" which is also planned to be reviewed at the regular August Board meeting. The amphitheater within the "Lookout" development will now have artificial grass with a concrete perimeter. The stage will be placed on a concrete pad. Director Panian asked Mr. Lis about electrical lines, and Mr. Lis confirmed that no electrical facilities have been or will be installed within the existing District easement or the proposed relocated easement that Evergreen Development is asking the Board to consider.
District Manager Report Briana Gerou	Ms. Gerou reviewed her Manager report beginning with recognizing accomplishments in the District.

Rooted Flow Management & Consulting	Ms. Gerou reviewed the project of gathering updated video footage of high tributary areas in the district. The cost is $2,099.90. Ms. Gerou discussed the timing of sending the Board Packet. In future months, the packet will be sent no later than noon on Tuesday prior but if the packet is done earlier, it will be sent as soon as possible. Ms. Gerou is porting the Applewood Sanitation District phone number to Verizon and all calls will be routed to her. She will handle billing questions with read-only access to Solus. Ms. Gerou reviewed the Project Planning spreadsheet with the Board to communicate current status and next steps. Director Berg requested that the rate study for 2027 show the implications of maintaining our current rate structure versus transitioning to winter quarter average. Ms. Gerou reviewed her priorities for the next month.
Financial Report: Michael Bakarich, CPA	Mr. Bakarich reviewed the District's Financial Reports, including the Accounting Memorandum for the month of June 2026. Total monthly revenues were $970.942. Monthly expenditures were $852,571, and the Net Positive fund balance was $118,371. Upon a Motion duly made by Director Panian, seconded by Director Raths, and unanimously carried, the Board accepted the Financial Reports, as presented, and approved the Payment of Claims in the amount of $108,189.55.
Engineer's Report: James Landry, P.E.	Mr. Landry reviewed the Engineer's Report for June 2026. Mr. Landry reported that there were 52 locates in June. Mr. Landry noted that based on reviewing videos for the system status report, the sewer infrastructure is in good condition with no major problems. Mr. Landry reported that he has sent a message to Metro Wastewater requesting a Flow and Loadings report.
Attorney's Report:	Mr. Silvestro summarized his District work for the month of June.

James Silvestro, Esq.

Mr. Silvestro reviewed the Bylaws draft with the Board. The Board asked about emergency meeting and expenditure procedures and confirmed that any adopted bylaws can be amended by a majority vote of the Board in the future. The Board plans to review the proposed Bylaws in more detail and will consider taking action to adopt these Bylaws during the August Board meeting.

Mr. Silvestro presented the Delegation of Authority Resolution to the Board. Upon a motion made by Director Panian, seconded by with Director Walker, the Resolution was adopted.

Metro Water Recovery Update

Mr. Berg distributed a recent communication from Metro Water Recovery explaining the 2027 rate changes. He summarized the key points and commended Metro Water Recovery on keeping cost increases minimal.

Metro Water Recovery has requested a "fun fact" from Applewood Sanitation District.

Adjourn

There being no further business to come before the Board, upon motion made by Director Panian, seconded by Director Raths, and unanimously carried, the meeting was adjourned at approximately 7:51 p.m.

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Secretary for the Meeting