

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

APPLEWOOD SANITATION DISTRICT FOR MONTH OF

September 11, 2019

The regular meeting of the Board of Directors was convened on the September 11, 2019 at 7:00 p.m. at 4885 Ward Road, Suite 100, Wheat Ridge, CO 80033. Chairman Banks called the meeting to order. The following were present:

Directors Present

LeRoy Banks, President
Chuck Thompson, Treasurer
Thomas Leidich, Director
Scott Epstein, Director
Claudia Browne, Director

Others Present

Richard Scheurer, Attorney, Scheurer and Associates
Bookkeeper Jocelyn Hoopes
Jim Landry, RG & Associates, LLC
Patrick Roberts, RG & Associates, LLC
Melissa An, RG & Associates, LLC, Recording Secretary

1. Agenda Topic: Meeting Minutes

- a. Discussion: July Meeting Minutes.
 - i. Board Approval: Motion to approve August 14, 2019 meeting minutes.
 1. Motion: Thompson
 2. Second: Leidich
 3. Vote: All in favor

2. Agenda Topic: Attorney's Report

- a. Discussion: Clear Creek Crossing. Quick Claim Deed pushed back by Developer.
 - i. Action Item: Scheurer to clarify location of the easement for the Quick Claim Deed.
- b. Discussion: Northwest Lakewood Sanitation (NWL) District. Schedule meeting with Tim Flynn to discuss the charges applied to the 36 properties within ASD that are connected to NWL.
 - i. Action Item: Scheurer to organize and schedule meeting with Tim Flynn.
- c. Discussion: Denver Water License Agreement. Received License Agreement from Denver Water for utility crossing within their easement.
 - i. Action Item: Scheurer and Landry to discuss language and report back to Board next month.

3. Agenda Topic: Engineer's Report

- a. Discussion: Engineer's Report. No comments.
- b. Discussion: Utility Locates, RGA lowered rate.
- c. Discussion: 2019 Sewer System Report. Landry presented comparison of conditions from 2013 to 2019 and recommendations.
- d. Discussion: Clear Creek Crossing Development. Phase 1 has been completed. Phase 2 is on-going.
- e. Discussion: Development Reviews.
 - Cottages at Rolling Hills. Requested additional deposit.
 - Schmidt Farms. No Change.

- Multi-Family. No Change.
- Gas Station. No Change.
- 2755 Indiana Street. No Change.

4. Agenda Topic: Bookkeeper's Report

- a. Discussion: Budget Committee Review. Budget schedule, numbers need to be provided prior to the October Board Meeting. Preliminary schedule will be presented during the October Meeting.

5. Agenda Topic: President's Report

- a. Discussion: Metro Wastewater Reclamation District. Appointed Steve Pott assigned as the permanent Representative on behalf of ASD.

6. Agenda Topic: Treasurer's Report

- a. Discussion: Bills to be Paid: The attached list of checks are presented for payment:
 - i. Board Approval:
 1. Motion: Thompson
 2. Second: Epstein
 3. Vote: All in favor

There being no further business to come before the Board, the meeting was adjourned at 8:38 pm.

Respectfully submitted,

Melissa An
Recording Secretary