

## RECORD OF PROCEEDINGS

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### MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

#### APPLEWOOD SANITATION DISTRICT FOR MONTH OF

August 14, 2019

The regular meeting of the Board of Directors was convened on the August 14, 2019 at 7:00 p.m. at 4885 Ward Road, Suite 100, Wheat Ridge, CO 80033. Chairman Banks called the meeting to order. The following were present:

#### Directors Present

LeRoy Banks, President  
Chuck Thompson, Treasurer  
Thomas Leidich, Director

#### Others Present

Richard Scheurer, Attorney, Scheurer and Associates  
Bookkeeper Jocelyn Hoopes  
Jim Landry, RG & Associates, LLC  
Patrick Roberts, RG & Associates, LLC  
Melissa An, RG & Associates, LLC, Recording Secretary

Director Scott Epstein and Director Claudia Browne excused from the meeting.

#### **1. Agenda Topic: Meeting Minutes**

- a. Discussion: July Meeting Minutes.
  - i. Board Approval: Motion to approve July 10, 2019 meeting minutes.
    1. Motion: Thompson
    2. Second: Leidich
    3. Vote: All in favor

#### **2. Agenda Topic: Attorney's Report**

- a. Discussion: Northwest Lakewood Sanitation District (NWL) Inter-Governmental Agreement (IGA). Tim Flynn, attorney for NWL, provided a draft Third Restated and Amended Sewer Service Agreement for review in regard to the IGA concerning 36 properties within ASD but connected to NWL.
  - i. Action Item: Scheurer to request and coordinate a meeting with Tim Flynn to discuss and review the proposed draft amendment.
- b. Discussion: Clear Creek Crossing. Quick Claim Deed plat and documentation has not been returned for execution by the Developer.

#### **3. Agenda Topic: Engineer's Report**

- a. Discussion: Engineer's Report. No comments.
- b. Discussion: 811 Boundary Mapping. Updating mapping for the District was provided, which reduced the buffer and boundary to just around the sanitary sewer main lines.
- c. Discussion: 2019 System Status Report. Landry introduced Patrick Roberts to the Board. Roberts presented comparisons of Zone B from 2013 conditions to current conditions. Final report will be sent directly to the Board.
- d. Discussion: Clear Creek Crossing Development. Phase 1 construction is on-hold. Phase 2 construction is on-going, approximately 30% constructed.
- e. Discussion: Development Reviews.
  - Cottages at Rolling Hills. Requested status of construction and requested deposit.

- Schmidt Farms. No Change.
- Multi-Family. No Change.
- Gas Station. No Change.
- 2755 Indiana Street. No Change.

Jim Landry, Patrick Roberts and Richard Scheurer dismissed at 8:01 PM

**4. Agenda Topic: Bookkeeper's Report**

- a. Discussion: Currently 13 accounts have not paid their sanitary sewer bill.

**5. Agenda Topic: President's Report**

- b. Discussion: Actively searching for permanent Metro Wastewater Reclamation District representative for ASD.

**6. Agenda Topic: Treasurer's Report**

- a. Discussion: Bills to be Paid: The attached list of checks are presented for payment:
  - i. Board Approval:
    - 1. Motion: Thompson
    - 2. Second: Leidich
    - 3. Vote: All in favor

There being no further business to come before the Board, the meeting was adjourned at 8:15 pm.

Respectfully submitted,



Melissa An  
Recording Secretary

Applewood Sanitation District  
Transactions by Account

As of August 14, 2019  
Memo

Date	Num	Name	Pd Amt	Balance
<b>Chase Bank</b>				
08/14/2019	3326	Scheurer & Assoc		143,258.08
08/14/2019	3327	RG and Assoc	-1,416.00	141,842.08
08/14/2019	3328	UNCC	-23,168.73	118,673.35
08/14/2019	3329	Metro Wastewater	-116.44	118,556.91
08/14/2019	3330	Century Link	-53,293.25	65,263.66
08/14/2019	3331	LeRoy Banks	-70.77	65,192.89
08/14/2019	3332	William Thompson	-101.35	65,091.54
08/14/2019	3333	Thomas Leidich	-92.35	64,999.19
08/14/2019	3334	Scott Epstein	-92.35	64,906.84
08/14/2019	3335	Melissa An	-92.35	64,814.49
08/14/2019	3336	Jocelyn M. Hoopes	-150.00	64,664.49
		Bookkeeping	-346.75	64,317.74
<b>Total Chase Bank</b>			<b>-78,940.34</b>	<b>64,317.74</b>

*8/13 Cash Basis - Chase 36,000  
109317.74*