

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

APPLEWOOD SANITATION DISTRICT FOR MONTH OF

July 8, 2020

The regular meeting of the Board of Directors was convened on the July 8, 2020 at 7:00 p.m. at 4885 Ward Road, Suite 100, Wheat Ridge, CO 80033. Chairman Banks called the meeting to order. The following were present:

Directors Present

LeRoy Banks, President
Chuck Thompson, Treasurer
Scott Epstein, Director
Thomas Leidich, Director
Briana Gerou, Director

Others Present

Jocelyn Hoopes, Bookkeeper
Richard Scheurer, Attorney, Scheurer and Associates
Jim Landry, Engineer, RG & Associates, LLC
Melissa An, Recording Secretary, RG & Associates, LLC
Christine McRight, Development Director, Evergreen

1. Agenda Topic: Meeting Minutes

- a. Discussion: May Meeting Minutes.
 - i. Board Approval: Motion to approve June 10, 2020 meeting minutes.
 1. Motion: Thompson
 2. Second: Leidich
 3. Vote: All in favor

2. Agenda Topic: Attorney's Report

- a. Discussion: Resolution 2020-05.
 - i. Board Approval: Motion to approve Resolution 2020-05 to Appoint Briana Gerou as a Director of the Applewood Sanitation District Board.
 1. Motion: Thompson
 2. Second: Leidich
 3. Vote: All in favor
- b. Discussion: Christine McRight with Evergreen Development. Scheurer discussing growth within the district and introducing Christine McRight to Board of Directors.
- c. Discussion: Evergreen Easement Meeting. Russ Newton, attorney for Longs Peak Metropolitan District, will develop and present a proposal of concerns for review for execution of easement.
- d. Discussion: Northwest Lakewood Sanitation District (NWLSD) Billing Agreement. No changes.
- e. Discussion: Budget Publication. A budget publication will be posted after the August Board Meeting.

3. Agenda Topic: Engineer's Report

- a. Discussion: Engineer's Report. No questions or comments.
- b. Discussion: Multi-Family. All connections have been made.

- c. Discussion: 2020 Capital Improvement Project (CIP). Landry presented results and recommendation letter to award project to Diaz Construction Group, LLC.
 - i. Board Approval: Motion to award the 2020 CIP project to Diaz Construction Group, LLC.
 1. Motion: Leidich
 2. Second: Epstein
 3. Vote: All in favor
- d. Discussion: System Status Report. Currently reviewing videos and compiling report. Report will be presented during the August Board Meeting.
- e. Discussion: Rolling Hills Country Club. Received a response, recommended them seek engineer to propose repairs and provide plans to ASD.
- f. Discussion: 3180 Isabelle Main Extension. Main extension design was requested by developer. Provided agreement with no response.
- g. Discussion: Clear Creek Crossing. Approved the West Main Plan. Phase 1 has been completed and Phase 2 will be connected once completed (95%).
- h. Discussion: Cottages at Rolling Hills. Project is 95% complete, waiting on miscellaneous repairs. Requiring extended warranty.
- i. Discussion: Development Reviews. Landry presented development review exhibit.
 - Hampton Suites. Comments given.
 - Foothills Credit Union. No change.
 - Schmidt Farms. No change.
 - Gas Station (Kum&Go). Comments given.
 - 2755 Indiana Street. No change.
 - 15200 W 26th Avenue. No change.

4. Agenda Topic: Bookkeeper's Report

- a. Discussion: Auditor Report. Hoopes presented audit report. Auditor will be invited to the August Board Meeting.
- b. Discussion: 14 active liens.

Jocelyn Hoopes, Jim Landry and Richard Scheurer dismissed at 7:55 PM

5. Agenda Topic: Treasurer's Report

- c. Discussion: Bills to be Paid: The attached list of checks are presented for payment:
 - i. Board Approval:
 1. Motion: Thompson
 2. Second: Leidich
 3. Vote: All in favor

There being no further business to come before the Board, the meeting was adjourned at 7:57 pm.

Respectfully submitted,



Melissa An
Recording Secretary