

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

APPLEWOOD SANITATION DISTRICT FOR MONTH OF

July 14, 2021

The regular meeting of the Board of Directors was convened on the July 14, 2021, at 7:00 p.m. at 4885 Ward Road, Suite 100, Wheat Ridge, CO 80033. President Banks called the meeting to order. The following were present:

Directors Present

LeRoy Banks, President
Chuck Thompson, Treasurer
Briana Gerou, Director
Scott Epstein, Director
Thomas Leidich, Director

Others Present

Richard Scheurer, Attorney, Scheurer and Associates
Jocelyn Hoopes, Bookkeeper
Jim Landry, Engineer, RG & Associates, LLC (RGA)
Melissa An, Recording Secretary, RG & Associates, LLC
Eric Barns, Auditor, Fiscal Focus Partners

1. Agenda Topic: Meeting Minutes

- a. Discussion: June Meeting Minutes.
 - i. Board Approval: Motion to approve June 9, 2021 meeting minutes.
 1. Motion: Thompson
 2. Second: Gerou
 3. Vote: All in favor

2. Agenda Topic: Attorney's Report

- a. Discussion: SCL Health Extension of Sanitary Sewer Main Agreement. Scheurer met with Max Stitch, attorney, and reviewed the agreement. Based on the agreement, their general contractor would be responsible for the insurance and covering Applewood Sanitation District. Final agreement was executed and sent June 30, 2021.
- b. Discussion: 3183 Isabelle Street. Landry and Scheurer received request from developer for a Participation/Recovery Agreement with Applewood Sanitation District to recover construction costs from extending the sanitary sewer main.
 - i. Action Item: Scheurer to meet with developer and invite to the next board meeting for explain their interests and expectations.

3. Agenda Topic: Engineer's Report

- a. Discussion: Engineer's Report. No comments.
- b. Discussion: Development Reviews.
 - Clear Creek Crossing. Warranty and maintenance bond received. Waiting on minor punch list items. Requested additional deposit.
 - Multi-Family (Outlook). 100% Complete. Waiting on bonds.
 - Hampton Suites. Received additional deposit.
 - Clear Creek Retail. No change.
 - SCL Health. 3 temporary trailers to be installed through construction till 2024. Metro Reclamation District will access connection fees, so Applewood Sanitation

District will as well. Investigating overlap between temporary and permanent connections. Easement received.

- 13087 W 27. Place. No change.
- 15605 W 32nd Avenue. No change.
- HKS, 300 Multi-Family Unit. No change.
- Rollings Hills Country Club. Discovered grease in MH# 241, coordinating with Nick Miller to develop solution. Videoing Kendrick to check condition.

4. Agenda Topic: Bookkeeper's Report

- a. Discussion: 2020 ASD Audit. Barns presenting audit report and reviewing opinion.
- b. Discussion: Delinquent Accounts. Accounts have been liened.

Jocelyn Hoopes, Jim Landry and Richard Scheurer dismissed at 8:16 PM

5. Agenda Topic: Treasurer's Report

- a. Discussion: Bills to be Paid: The attached list of checks are presented for payment:
 - i. Board Approval:
 1. Motion: Thompson
 2. Second: Gerou
 3. Vote: All in favor

6. Agenda Topic: Recording Secretary Replacement

- a. Discussion: Board elected to replace recording secretary position.

There being no further business to come before the Board, the meeting was adjourned at 8:42 pm.

Respectfully submitted,

Melissa An
Recording Secretary