

## RECORD OF PROCEEDINGS

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### MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

#### APPLEWOOD SANITATION DISTRICT FOR MONTH OF

July 10, 2019

The regular meeting of the Board of Directors was convened on the July 10, 2019 at 7:00 p.m. at 4885 Ward Road, Suite 100, Wheat Ridge, CO 80033. Chairman Banks called the meeting to order. The following were present:

#### Directors Present

LeRoy Banks, President  
Chuck Thompson, Treasurer  
Thomas Leidich, Director  
Scott Epstein, Director

#### Others Present

Richard Scheurer, Attorney, Scheurer and Associates  
Bookkeeper Jocelyn Hoopes  
Melissa An, RG & Associates, LLC, Recording Secretary

Director Claudia Browne and Engineer Jim Landry are excused from the meeting.

#### **1. Agenda Topic: Meeting Minutes**

- a. Discussion: May Meeting Minutes.

Board Approval: Motion to approve June 12, 2019 meeting minutes.

1. Motion: Thompson
2. Second: Leidich
3. Vote: All in favor

#### **2. Agenda Topic: Attorney's Report**

- a. Discussion: Clear Creek Crossing. Quick Claim Deed motion was approved at the June Meeting. Deed will be provided to Mr. Banks and notarized.
- b. Discussion: Proposed 1<sup>st</sup> Amendment for the Longs Peak Metropolitan District Inter-Governmental Agreement (IGA). Scheurer provided 1<sup>st</sup> Amendment for execution.
- c. Discussion: Northwest Lakewood Sanitation District (NWL) Inter-Governmental Agreement (IGA). Tim Flynn, attorney for NWL, approached the District to revise the IGA concerning 36 properties within ASD but connected to NWL. A draft was requested for review.
- d. Discussion: Proposed Accessory Dwelling Units (ADUs) Policy. Additional information will be gathered by Scheurer for review later in the year to product an ADUs Policy.

#### **3. Agenda Topic: Engineer's Report**

- a. Discussion: Engineer's Report. Epstein requested the Budget Tracking Spreadsheet be provided on 1 sheet.
- b. Discussion: Rolling Hills Country Club (RHCC), payment received from main line cleaning due to grease problems.
- c. Discussion: 2019 System Status Report. RGA is actively working on the System Status Report, goal to complete at end of July.
- d. Discussion: Clear Creek Crossing Development. Phase 1 construction is on-hold. Phase 2 revised plans were approved and construction has begun.
- e. Discussion: Development Reviews.

- Cottages at Rolling Hills. Waiting for additional deposit. Construction to begin August.
- Schmidt Farms. No changes.
- Multi-Family. 6/17/2019 Wheat Ridge submittal received, 6/21/2019 comment letter sent.
- Gas Station. No changes.
- 2755 Indiana Street. 6/19/2019 Jefferson Country referral received, 6/20/2019 comment letter sent.

Jocelyn Hoopes dismissed 7:31 PM

**4. Agenda Topic: President's Report**

- a. Discussion: President Banks to volunteer as the temporary Metropolitan Reclamation District representative. Board will seek a permanent representative.

**5. Agenda Topic: Treasurer's Report**

- a. Discussion: Bills to be Paid: The attached list of checks are presented for payment:
  - i. Board Approval:
    - 1. Motion: Thompson
    - 2. Second: Epstein
    - 3. Vote: All in favor

There being no further business to come before the Board, the meeting was adjourned at 7:42 pm.

Respectfully submitted,

Melissa An  
Recording Secretary