

## RECORD OF PROCEEDINGS

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### MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

#### APPLEWOOD SANITATION DISTRICT FOR MONTH OF

June 9, 2021

The regular meeting of the Board of Directors was convened on the June 9, 2021, at 7:00 p.m. at 4885 Ward Road, Suite 100, Wheat Ridge, CO 80033. President Banks called the meeting to order. The following were present:

#### Directors Present

LeRoy Banks, President  
Chuck Thompson, Treasurer  
Briana Gerou, Director  
Scott Epstein, Director  
Thomas Leidich, Director

#### Others Present

Richard Scheurer, Attorney, Scheurer and Associates  
Jim Landry, Engineer, RG & Associates, LLC (RGA)  
Melissa An, Recording Secretary, RG & Associates, LLC

Bookkeeper Jocelyn Hoopes excused from the meeting.

#### **1. Agenda Topic: Meeting Minutes**

- a. Discussion: May Meeting Minutes.
  - i. Board Approval: Motion to approve May 12, 2021 meeting minutes.
    1. Motion: Thompson
    2. Second: Gerou
    3. Vote: All in favor

#### **2. Agenda Topic: Attorney's Report**

- a. Discussion: Northwest Lakewood Sanitation District Proposed Service Agreement. Scheurer presented latest draft of the proposed service agreement between the districts.
  - i. Action Item: Scheurer to meet with Tim Flynn for clarification on cap and extension and report back to Leidich and Hoopes.
- b. Discussion: SCL Health Extension of Sanitary Sewer Main Agreement. SCL Health provided an agreement but excluded required portions of the agreement. Scheurer is waiting on a response from the developer. Agreement will not be accepted at this time. 3
- c. Discussion: ASD Rules and Regulations Update. Gerou to continue her review and meet with Scheurer and Landry to update.

#### **3. Agenda Topic: Engineer's Report**

- a. Discussion: Engineer's Report. Gerou asked for clarification on phone log entries.
- b. Discussion: Development Reviews.
  - Clear Creek Crossing. Bonds for both phases received. Western easement received. Waiting on punch list items. Requested all weather access to manholes. No progress on the IGA.
  - Multi-Family (Outlook). Waiting on punch list items.
  - Hampton Suites. 3<sup>rd</sup> submittal returned 5/5/21.
  - Clear Creek Retail. No change.

- SCL Health. Received latest submittal last week. Increased flows reported, will report back next month. Requested additional deposit.
- 13087 W 27. Place. No change.
- 15605 W 32<sup>nd</sup> Avenue. No change.
- 3180 Isabelle Street. Received executed agreement and deposit for sanitary sewer main extension. Survey completed, determining alignment.
- HKS, 300 Multi-Family Unit. Received proposed site plan, requested calculations.

Jim Landry and Richard Scheurer dismissed at 7:41 PM

**4. Agenda Topic: Treasurer's Report**

- a. Discussion: Bills to be Paid: The attached list of checks are presented for payment:
  - i. Board Approval:
    1. Motion: Thompson
    2. Second: Gerou
    3. Vote: All in favor

There being no further business to come before the Board, the meeting was adjourned at 7:44 pm.

Respectfully submitted,



Melissa An  
Recording Secretary