

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

APPLEWOOD SANITATION DISTRICT FOR MONTH OF

June 12, 2019

The regular meeting of the Board of Directors was convened on the June 12, 2019 at 7:00 p.m. at 4885 Ward Road, Suite 100, Wheat Ridge, CO 80033. Chairman Banks called the meeting to order. The following were present:

Directors Present

LeRoy Banks, President
Chuck Thompson, Treasurer
Scott Epstein, Director
Claudia Browne, Director
Thomas Leidich, Director

Others Present

Richard Scheurer, Attorney, Scheurer and Associates
Bookkeeper Jocelyn Hoopes
Jim Landry, Engineer, RG & Associates, LLC (RGA)
Melissa An, RG & Associates, LLC, Recording Secretary

1. Agenda Topic: Meeting Minutes

- a. Discussion: May Meeting Minutes.
 - i. Board Approval: Motion to approve May 8, 2019 meeting minutes.
 1. Motion: Thompson
 2. Second: Leidich
 3. Vote: All in favor

2. Agenda Topic: Attorney's Report

- a. Discussion: Northwest Lakewood Sanitation District (NWL) Inter-Governmental Agreement (IGA). Tim Flynn, attorney for NWL, approached the District to revisit the IGA concerning 36 properties within ASD but connected to NWL. Scheurer will request a draft for review.
- b. Discussion: Proposed 1st Amendment for the Longs Peak Metropolitan District Inter-Governmental Agreement (IGA).
 - i. Board Approval: Resolution to allow President Banks to execute amended IGA upon approval of Scheurer and Landry's review.
 1. Motion: Thompson
 2. Second: Browne
 3. Vote: All in favor
- c. Discussion: Quick Claim Deed.
 - ii. Board Approval: Motion for President Banks to execute Quick Claim Deed.
 4. Motion: Browne
 5. Second: Leidich
 6. Vote: All in favor

3. Agenda Topic: Engineer's Report

- a. Discussion: Engineer's Report. Epstein and Browne state locate address are not needed in the report and include budget notes.

- b. Discussion: Rolling Hills Country Club (RHCC) Grease Issues. Landry has been in discussion with Nick Miller of RHCC to address grease from RHCC going into Applewood Sanitation District line in Kendrick Street.
- c. Discussion: 2019 System Status Report. RGA is actively working on the System Status Report, goal to complete in July.
- d. Discussion: Clear Creek Crossing Development. Phase 1 construction is on-hold. Phase 2 revised plans were approved and expected to begin in July.
- e. Discussion: Development Reviews.
 - Cottages at Rolling Hills. Waiting for additional deposit. Construction to begin August.
 - Schmidt Farms. 5/3/2019 plans requested, 5/6/2019 plans received, 5/8/2019 comments sent.
 - Multi-Family. 5/3/2019 plans requested, 5/8/2019 plans received, 5/31/2019 comments sent.
 - Gas Station. Agreement for execution for President Bank's signature. Deposit has been received.

4. Agenda Topic: Bookkeeper's Report Presented by President Banks

- a. Discussion: Annual Bill. 14 liens posted.

Jocelyn Hoopes, Jim Landry and Richard Scheurer dismissed 7:55 PM

5. Agenda Topic: President's Report

- a. Discussion: Tom Colchin retiring as the Metropolitan Reclamation District representative. Epstein to contact Metropolitan Reclamation District to discuss.

6. Agenda Topic: Treasurer's Report

- a. Discussion: Bills to be Paid: The attached list of checks are presented for payment:
 - i. Board Approval:
 - 1. Motion: Epstein
 - 2. Second: Thompson
 - 3. Vote: All in favor

There being no further business to come before the Board, the meeting was adjourned at 8:07 pm.

Respectfully submitted,



Melissa An
Recording Secretary