

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

APPLEWOOD SANITATION DISTRICT FOR MONTH OF

June 10, 2020

The regular meeting of the Board of Directors was convened on the June 10, 2020 at 7:00 p.m. at 4885 Ward Road, Suite 100, Wheat Ridge, CO 80033. Chairman Banks called the meeting to order. The following were present:

Directors Present

LeRoy Banks, President
Chuck Thompson, Treasurer
Scott Epstein, Director
Thomas Leidich, Director

Others Present

Richard Scheurer, Attorney, Scheurer and Associates
Jim Landry, Engineer, RG & Associates, LLC
Melissa An, RG & Associates, LLC

Bookkeeper Jocelyn Hoopes excused from the meeting.

1. Agenda Topic: Meeting Minutes

- a. Discussion: May Meeting Minutes.
 - i. Board Approval: Motion to approve May 13, 2020 meeting minutes.
 1. Motion: Thompson
 2. Second: Leidich
 3. Vote: All in favor

2. Agenda Topic: Attorney's Report

- a. Discussion: Annual Bill. 18 liens posted.
- b. Discussion: 15200 W 26th Avenue. Portion of property still needs to be included into District. No response as of January 2020.
- i. Action Item: Scheurer and Landry to follow-up and contact homeowner.
- c. Discussion: Rolling Hills Country Club (RHCC) Non-Compliance Issues. A letter was sent to the Board of Directors. Further action will be taken once a response is received.
- d. Discussion: Evergreen Easement Meeting. Scheurer and Landry met with the Evergreen Development team to discuss the proposed easement along the western line of Clear Creek Crossing. Prospect Park will take over the proposed trail over the sanitary sewer main within the easement. Meeting next week to discuss a proposed Inter-Governmental Agreement for maintenance and care of facilities.
- e. Discussion: Board of Directors Vacancy. The Board to nominate and appoint a new board member.

3. Agenda Topic: Engineer's Report

- a. Discussion: Engineer's Report. No questions or comments.
- b. Discussion: Clear Creek Crossing – Multi-Family. Connection permits have been completed and payment has been received in full.

- c. Discussion: 2020 Capital Improvement Project. Re-advertised. Bid Opening early July and a letter of recommendation by July 8th for the Board to review.
- d. Discussion: System Status Report. On-going. Landry will present at the August Board Meeting.
- e. Discussion: Rolling Hills Country Club. Obtained all requesting information and documentation from Nick Miller. RGA reviewed the private lines and determined immediate repairs are required. Sent letter to Rolling Hills Country Club.
- f. Discussion: Clear Creek Crossing. Initial Acceptance for Phase 1 and 2 are close. Actively discussing western easement. Requested action plan for going line and abandoning sanitary sewer mains.
- g. Discussion: Cottages at Rolling Hills. Landry recommend an extended warranty for manhole #461 constructed without an ASD representative on-site at Kendrick St. and W. 32nd Ave intersection.
- h. Discussion: 3180 Isabell Street. RGA was requested to provide the engineering design for the development and connection of this lot to the ASD sanitary sewer system. RGA will execute funding agreement.
- i. Discussion: Development Reviews. Landry presented development review exhibit.
 - Multi-Family. 98% Completed.
 - Hampton Suites. New development, agreement executed.
 - Foothills Credit Union. No change.
 - Schmidt Farms. No change.
 - Gas Station. No change.
 - 2755 Indiana Street. No change.
 - 15200 W 26th Avenue. No change. RGA to email.

Jim Landry and Richard Scheurer dismissed at 8:16 PM

4. Agenda Topic: Treasurer's Report

- a. Discussion: Bills to be Paid: The attached list of checks are presented for payment:
 - i. Board Approval:
 - 1. Motion: Thompson
 - 2. Second: Leidich
 - 3. Vote: All in favor

There being no further business to come before the Board, the meeting was adjourned at 8:18 pm.

Respectfully submitted,



Melissa An
Recording Secretary