

## RECORD OF PROCEEDINGS

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### MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

#### APPLEWOOD SANITATION DISTRICT FOR MONTH OF

May 12, 2021

The regular meeting of the Board of Directors was convened on the May 12, 2021 at 7:04 p.m. at 4885 Ward Road, Suite 100, Wheat Ridge, CO 80033. President Banks called the meeting to order. The following were present:

#### Directors Present

LeRoy Banks, President  
Chuck Thompson, Treasurer  
Briana Gerou, Director  
Scott Epstein, Director

#### Others Present

Jocelyn Hoopes, Bookkeeper  
Richard Scheurer, Attorney, Scheurer and Associates  
Jim Landry, Engineer, RG & Associates, LLC (RGA)  
Melissa An, Recording Secretary, RG & Associates, LLC  
Christine McRight, Development Director, Evergreen

Director Thomas Leidich was excused from the meeting.

#### **1. Agenda Topic: Meeting Minutes**

- a. Discussion: March Meeting Minutes.
  - i. Board Approval: Motion to approve April 14, 2021 meeting minutes.
    1. Motion: Thompson
    2. Second: Gerou
    3. Vote: All in favor

#### **2. Agenda Topic: Attorney's Report**

- a. Discussion: Intergovernmental Agreement (IGA) with Prospect Park. IGA has been put on-hold with Prospect Park. Continuing Clear Creek Crossing project with developers. RGA requested all weather access to maintain district manholes.

#### **3. Agenda Topic: Engineer's Report**

- a. Discussion: Engineer's Report. Tracking budget spreadsheet, task #2 should be 0% completed.
- b. Discussion: Development Reviews.
  - Clear Creek Crossing. Requested additional deposit. PH1, reviewing construction costs for warranty and maintenance bond. PH2, punch list items.
  - Multi-Family (Outlook). Requested additional deposit.
  - Hampton Suites. Received submittal late April, returned early May with comments.
  - Clear Creek Retail. No change.
  - SCL Health. Submittal #3 received April, finalizing review this week. Requested additional deposit.
  - 13087 W 27. Place. No change.
  - 15605 W 32<sup>nd</sup> Avenue. No change.

**4. Agenda Topic: Bookkeeper's Report**

- a. Discussion: Foothills Credit Union Billing. Hoopes sent them an annual bill for the year.
- b. Discussion: Limited June availability. Hoopes will have limited availability in the month of June.

Jocelyn Hoopes, Jim Landry and Richard Scheurer dismissed at 7:25 PM

**5. Agenda Topic: Treasurer's Report**

- a. Discussion: Bills to be Paid: The attached list of checks are presented for payment:
  - i. Board Approval:
    1. Motion: Thompson
    2. Second: Gerou
    3. Vote: All in favor

**6. Agenda Topic: Board Member's Report**

- b. Discussion: Review of District Rules and Regulations. Gerou requested a copy of the District Rules and Regulations for review.

There being no further business to come before the Board, the meeting was adjourned at 7:30 pm.

Respectfully submitted,



Melissa An  
Recording Secretary

Date	Num	Name	Memo	Pd Amt	Balance
<b>Chase Bank</b>					
05/12/2021	<u>3629</u>	RG and Assoc	Engineering	-32,252.89	83,375.17
05/12/2021	<u>3630</u>	Scheurer & Assoc	Legal	-5,372.00	78,003.17
05/12/2021	<u>3631</u>	Metro Wastewater	2nd Qtr 2021	-60,450.75	17,552.42
05/12/2021	<u>3632</u>	UNCC	Sewer Locates	-125.40	17,427.02
05/12/2021	<u>3633</u>	Century Link	Telephone	-76.47	17,350.55
05/12/2021	<u>3634</u>	LeRoy Banks	Director Fee	-92.35	17,258.20
05/12/2021	<u>3635</u>	William Thompson	Director Fee	-92.35	17,165.85
05/12/2021	<u>3636</u>	Thomas Leidich	Director Fee	-92.35	17,073.50
05/12/2021	<u>3637</u>	Scott Epstein	Director Fee	-92.35	16,981.15
05/12/2021	<u>3638</u>	Briana M. Gerou	Director Fee	-92.35	16,888.80
05/12/2021	<u>3639</u>	Melissa An	Recording Secretary	-150.00	16,738.80
05/12/2021	<u>3640</u>	Jocelyn M. Hoopes	Bookkeeping	-875.00	15,863.80
<b>Total Chase Bank</b>				<b>-99,764.26</b>	<b>15,863.80</b>

+ 101,000.00

Color Bank SHOSHANA

5/11/21

Hi Chuck, The checking account needs money. We won't be getting any big amounts in the near future unless Jim has some news for us. Maybe Lutheran??