

## RECORD OF PROCEEDINGS

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### MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

#### APPLEWOOD SANITATION DISTRICT FOR MONTH OF

April 24, 2019

Due to inclement weather, the April 10 regular meeting of the Board of Directors was continued to April 24, 2019 at 7:05 p.m. at 4885 Ward Road, Suite 100, Wheat Ridge, CO 80033. Chairman Banks called the meeting to order. The following were present:

#### Directors Present

LeRoy Banks, President  
Scott Epstein, Director  
Claudia Browne, Director

#### Others Present

Richard Scheurer, Attorney, Scheurer and Associates  
Jocelyn Hoopes, Bookkeeper  
Jim Landry, Engineer, RG & Associates, LLC (RGA)  
Melissa An, RG & Associates, LLC, Recording Secretary

Director Thomas Leidich and Director Chuck Thompson are excused from the meeting.

#### **1. Agenda Topic: Meeting Minutes**

- a. Discussion: March Meeting Minutes.
  - i. Board Approval: Motion to approve March 20, 2019 meeting minutes.
    1. Motion: Epstein
    2. Second: Browne
    3. Vote: All in favor

#### **2. Agenda Topic: Attorney's Report**

- a. Discussion: Increase to Connection Fee.
  - i. Board Approval: Motion to approve Resolution 2019-01 to increase the ASD connection fee to \$4,270.
    4. Motion: Epstein
    5. Second: Browne
    6. Vote: All in favor
- b. Discussion: Gallagher Amendment. Scheurer providing status update on amendment action.
- c. Discussion: Development Agreement with Evergreen LLC. Received revised version with minor modified language. Scheurer obtained authorization to execute agreement for final signature at the May Board Meeting.
- d. Discussion: Accessory Dwelling Units (ADUs). Scheurer recommends review of Rules and Regulations to address connections to ADUs.

#### **3. Agenda Topic: Engineer's Report**

- a. Discussion: Engineer's Report. No comments.
- b. Discussion: 2019 Annual Maintenance. RGA is actively receiving videos to begin review and development of the annual system status report.
- c. Discussion: 2019 Capital Improvement Project. A bid opening was performed; however the bid results are double the original construction budget. Landry presented several

options for consideration to proceed with the project. Final decision at the May Board Meeting.

- d. Discussion: Clear Creek Crossing Development. No changes from the previous meeting.
- e. Discussion: Development Reviews.
  - Cottages at Rolling Hills. Approved plans with instruction of owner to contact District for pre-construction requirements.
  - Schmidt Farms. No updates.
  - Multi-Family. Referral received from Wheat Ridge, responded required items for review.
  - Gas Station. Referral received from Wheat Ridge, responded required items for review.

**4. Agenda Topic: Bookkeeper's Report**

- a. Discussion: Late notices to be sent to 32 residents.

Jocelyn Hoopes, Jim Landry and Richard Scheurer dismissed 8:04 PM

**5. Agenda Topic: President's Report**

- b. Discussion: Tom Colchin will be retiring as the Metropolitan Reclamation District representative. The Board will need to appoint a new representative by June 1, 2019.

**6. Agenda Topic: Treasurer's Report**

- c. Discussion: Resolution Ratify Early Bill Pay
  - i. Board Approval: Resolution to ratify paying bills prior to approval by Treasurer.
    - 1. Motion: Browne
    - 2. Second: Epstein
    - 3. Vote: All in favor
  - a. Discussion: Bills to be Paid: The attached list of checks are presented for payment:
    - i. Board Approval:
      - 1. Motion: Brown
      - 2. Second: Epstein
      - 3. Vote: All in favor

There being no further business to come before the Board, the meeting was adjourned at 8:10 pm.

Respectfully submitted,

Melissa An  
Recording Secretary