

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

APPLEWOOD SANITATION DISTRICT FOR MONTH OF

April 14, 2021

The regular meeting of the Board of Directors was convened on the April 14, 2021 at 7:01 p.m. at 4885 Ward Road, Suite 100, Wheat Ridge, CO 80033. President Banks called the meeting to order. The following were present:

Directors Present

LeRoy Banks, President
Chuck Thompson, Treasurer
Briana Gerou, Director
Scott Epstein, Director
Thomas Leidich, Director

Others Present

Jocelyn Hoopes, Bookkeeper
Richard Scheurer, Attorney, Scheurer and Associates
Jim Landry, Engineer, RG & Associates, LLC (RGA)
Melissa An, Recording Secretary, RG & Associates, LLC
Christine McRight, Development Director, Evergreen

1. Agenda Topic: Meeting Minutes

- a. Discussion: March Meeting Minutes.
 - i. Board Approval: Motion to approve March 10, 2021 meeting minutes.
 1. Motion: Thompson
 2. Second: Gerou
 3. Vote: All in favor

2. Agenda Topic: Attorney's Report

- a. Discussion: 15200 W 26th Avenue. Hoover Inclusion, petition for inclusion.
 - i. Board Approval: Motion to approve Resolution 2021-02 for Hoover Inclusion for signature.
 1. Motion: Thompson
 2. Second: Leidich
 3. Vote: All in favor
- b. Discussion: Obtaining signatures for Resolution 2021-01 to amend Rules and Regulations regarding accessory dwelling units (ADUs).
- c. Discussion: Intergovernmental Agreement (IGA) with Prospect Park. Construction and maintenance of the trail is under review.
- d. Discussion: Derek Lis Requesting Relief from Warranty and Maintenance Bond.
 - i. Action Item: Landry and Scheurer to inquire with other District on their bond requirements.

3. Agenda Topic: Engineer's Report

- a. Discussion: Engineer's Report. No comments.
- b. Discussion: Annual Maintenance. Contracts executed with DES and work will begin soon.
- c. Discussion: Non-Residential Billing. Landry provided updated memo of findings and conclusion to board and reviewed.
- d. Discussion: Development Reviews.
 - Clear Creek Crossing. PH1, waiting on warranty and maintenance bond. PH2, punch list items. Will request additional deposit.

- Multi-Family (Outlook). Waiting on cleaning and videoing misc. lines.
- Hampton Suites. No change.
- Foothills Credit Union. Fees received. Permit recorded and provided to Hoopes.
- Clear Creek Retail. No change.
- SCL Health. Submittal #2 received March, finalizing review.
- 13087 W 27. Place. No change.
- 15605 W 32nd Avenue. No change.

4. Agenda Topic: Bookkeeper's Report

- a. Discussion: 3183 Isabell Street – Line Extension Agreement. Payment received for line extension design and execution.
- b. Discussion: Clear Creek Crossing, Annual Billing.
 - Foothills Credit Union. Annual fee to be sent May.
 - Kum & Go. No response on annual fee. McRight to assist.
 - Outlook. Payments on-track.
- c. Discussion: 2127 Elderberry Road. Clearance letter to be produced for easement vacating.

Jocelyn Hoopes, Jim Landry and Richard Scheurer dismissed at 7:33 PM

5. Agenda Topic: President's Report

- a. Discussion: Metro Wastewater Reclamation District (Metro) Representative Renewal.
 - i. Board Approval: Motion to approve Steve Potts to continue as the District' representative for Metro.
 1. Motion: Thompson
 2. Second: Leidich
 3. Vote: All in favor

6. Agenda Topic: Treasurer's Report

- b. Discussion: Bills to be Paid: The attached list of checks are presented for payment:
 - ii. Board Approval:
 4. Motion: Thompson
 5. Second: Gerou
 6. Vote: All in favor

There being no further business to come before the Board, the meeting was adjourned at 7:35 pm.

Respectfully submitted,



Melissa An
Recording Secretary

**Applewood Sanitation District
Transactions by Account**

As of April 15, 2021

Num	Name	Memo	Pd Amt	Balance
				273,304.34
1	<u>3616</u> RG and Assoc	Engineering	-25,205.40	248,098.94
1	<u>3617</u> Scheurer & Assoc	Legal	-4,080.20	244,018.74
1	<u>3618</u> Thomas Leidich	Director Fee	-184.70	243,834.04
1	<u>3619</u> William Thompson	Director Fee	-92.35	243,741.69
1	<u>3620</u> Scott Epstein	Director Fee	-92.35	243,649.34
1	<u>3621</u> Briana M. Gerou	Director Fee	-92.35	243,556.99
1	<u>3622</u> Melissa An	Recording Secretary	-150.00	243,406.99
		3550 Clear Creek Dr-		
1	<u>3623</u> Metro Wastewater	Foothills Credit Union	-21,840.00	221,566.99
1	<u>3624</u> Foothills CU	Overpayment Refund	-1,200.00	220,366.99
1	<u>3625</u> UNCC	Sewer Locates	-66.00	220,300.99
1	<u>3626</u> Century Link	Telephone	-78.03	220,222.96
1	<u>3627</u> Jocelyn M. Hoopes	Bookkeeping	-1,461.00	218,761.96
1	<u>3628</u> US Treasury	2021 1st qtr Form 941	-198.90	218,563.06
			-54,741.28	218,563.06
Bank				

CHASE BANK → COLO TRUST

Hi Chuck: You can send some \$\$\$ to CO Trust.