

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

APPLEWOOD SANITATION DISTRICT

ON

April 12, 2017

The regular meeting of the Board of Directors was convened on the 12th day of April 2017, at 7:00 p.m. at the offices of RG & Associates 4885 Ward Road, Wheat Ridge, CO 80033.. Chuck Thompson, Chairman ProTem called the meeting to order at 7:03 p.m., and the following were present:

Directors Present

William C. Thompson
Claudia Browne
Thomas Leidich

Others Present

Jim Landry, Engineer, RG & Assoc., LLC
Richard J. Scheurer, Attorney, Scheurer & Assoc.
Jocelyn Hoopes, Bookkeeper

Directors Banks and Epstein were excused.

1. Agenda Topic: Meeting Minutes
 - a. The Minutes of February 8, 2017 were approved pursuant to Motion by Tom Leidich, seconded by Director Thompson and passed unanimously.
 - b. The Minutes of March 8, 2017 were approved pursuant to Motion by Tom Leidich, and seconded by Claudia Browne, and passed unanimously.
2. Agenda Topic: Attorney's Report
 - a. Clear Creek Crossing. Attorney Scheurer related to the Board that he had been communicating with Christine McRight with the Evergreen Group regarding a funding agreement for the Clear Creek Crossing Development. Ms. McRight indicated that she would be back in touch with Mr. Scheurer shortly to finalize such funding agreement. No response has been received as of the date of this meeting.

3. Agenda Topic: Engineer's Report.

- a. RFP Contract. Jim Landry presented a report to the Board regarding the fact that he had put out a RFP for after-hours responses. Out of five RFPs circulated, he received one response from Ramey Environmental Services. Mr. Landry checked two of the references listed for Ramey and received very positive responses. We are awaiting specifics of the contract.

Director Tom Leidich moved that the Board proceed to contract with Ramey, and it was seconded by Director Claudia Browne and passed unanimously. Jim Landry will be in touch with Dick Scheurer to finalize a written agreement to be submitted to the Board in May.

- b. 2017 Projects. Jim Landry recommended payment for maintenance, cleaning and video-ing with Insitu Form (subcontractor is Quality Pipe Services). He anticipates a \$990.00 reduction as a result of some modifications to the project. Joint repair will start Monday morning. Easements will be required for some of the areas of repair.
- c. Clear Creek Crossing. Jim reported that he is not proceeding with any other review on Clear Creek Crossing until the issue of the funding agreement is resolved. Questions arose as to whether or not the CDOT hook ramps were a part of that review process. Jim indicated that his records show, that in previous meetings with the Evergreen Group, hook ramps were, in fact, included for review. Jim also indicated that he had received all of the Denver Water Board plan specifications as of March 16, 2017, and, after review of the same, reported that no exceptions to the plan were required by the District.

4. Agenda Topic: Website

- a. The Board reviewed an initial draft of a website revision submitted by Jim. There were some comments as to the editing that is required, and, after discussion, Claudia Browne agreed to make the initial revisions and circulate those for final discussion with the Board at the May meeting.

5. Agenda Topic: Bookkeeper's Report

- a. Board Representative to Denver Metro Wastewater. Jocelyn reported that Tom Colchin's term will be expiring in June, and the Board needs to consider re-appointment or a new appointment to Denver Metro Wastewater.

- b. Kunz Complaint. Jocelyn also reported that she had received a complaint from Kunz with regard to the billings that they had for Kunz Industrial Center. Her suggestion is to write a letter and offer to meet with them, and to explain our formula for establishing costs, which, in large part, depend upon the readings of water meters and water consumption. Jim is going to draft a letter for submittal to Kunz making that offer for a meeting.

6. Agenda Topic: Treasurer's Report

- a. Jocelyn submitted the following Accounts Payable for Board Approval.

- b. Director Browne moved for approval of the Treasurer's Report, and payment of the bills as presented. The Motion was seconded by Director Leidich and passed unanimously.

There being no further business to come before the Board, the meeting was adjourned at 8:11 p.m.

Respectfully submitted,

Richard J. Scheurer
Attorney
