

## RECORD OF PROCEEDINGS

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### MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

#### APPLEWOOD SANITATION DISTRICT FOR MONTH OF

March 20, 2019

Due to inclement weather, the March 13 regular meeting of the Board of Directors was continued to March 20, 2019 at 7:11 p.m. at 4885 Ward Road, Suite 100, Wheat Ridge, CO 80033. Director Epstein called the meeting to order. The following were present:

#### Directors Present

Scott Epstein, Director

Thomas Leidich, Director

Chuck Thompson, Treasurer

#### Others Present

Richard Scheurer, Attorney, Scheurer and Associates

Jim Landry, Engineer, RG & Associates, LLC (RGA)

Melissa An, RG & Associates, LLC, Recording Secretary

President LeRoy Banks and Director Claudia Browne are excused from the meeting.

#### **1. Agenda Topic: Meeting Minutes**

- a. Discussion: February Meeting Minutes.
  - i. Board Approval: Motion to approve February 13, 2019 meeting minutes.
    1. Motion: Leidich
    2. Second: Thompson
    3. Vote: All in favor

#### **2. Agenda Topic: Attorney's Report**

- a. Discussion: Gallagher Amendment. To be discussed at the April Board Meeting with all members.
- b. Discussion: Increase to Connection Fee. Public Notice has been posted to (3) locations in the District to present the connection fee increase during the April Board Meeting.
- c. Discussion: Clear Creek Crossing Inclusion Acreage. Clear Creek Crossing, LLC Development Agreement. Scheurer reported he had submitted a Development Agreement to Clear Creek Crossing LLC, which replace the original Inclusion Agreement and set forth the accepted inclusion acreage of 108 acres. Awaiting the execution and return of that Development Agreement.
- d. Discussion: Apartment Complex Line Extension Agreement. Scheurer and Landry revised the developer-modified agreement and sent it back for approval. Pending execution and return.
- e. Discussion: District will need to Quit Claim existing easements.

#### **3. Agenda Topic: Engineer's Report**

- a. Discussion: Engineer's Report. No comments.
- b. Discussion: Proposed Amendment to IGA. Landry explained proposed amendment for proposed trail adjacent to proposed sewer installation. District will not be liable for repairs of trail in relation to maintenance.
- c. Discussion: 2019 Annual Maintenance. Dale's Environmental Services is proceeding steadily with the videoing and cleaning.
- d. Discussion: 2019 Capital Improvement Project. Landry presented project schedule.

- e. Discussion: Clear Creek Crossing Development. Phase 1 construction is approximately 75% complete. Phase 2 construction plans are partially approved based on contingencies.
- f. Discussion: Development Reviews.
  - Cottages at Rolling Hills. No updates.
  - Schmidt Farms. Waiting on Developer to execute Agreement.
  - Multi-Family. Waiting on deposit and execute Agreement.
  - Gas Station. No change.
- g. Discussion: 2105 Eldridge Street. During 2018 CIP, a project replaced in-kind shoulder material. Landry explained the resident is not satisfied and presented pictures of the area. Based on the photographs, the impacts of concern are outside of where the work occurred and the work area is in a condition at or better than pre-construction, therefore, the Board request RGA speak with the homeowner.

Jocelyn Hoopes, Jim Landry and Richard Scheurer dismissed at 7:51 PM

#### **4. Agenda Topic: Treasurer's Report**

- a. Discussion: Resolution Ratify Early Bill Pay
  - i. Board Approval: Resolution to ratify paying bills prior to approval by Treasurer.
    - 1. Motion: Epstein
    - 2. Second: Leidich
    - 3. Vote: All in favor
- a. Discussion: Bills to be Paid: The attached list of checks are presented for payment:
  - i. Board Approval:
    - 1. Motion: Leidich
    - 2. Second: Epstein
    - 3. Vote: All in favor

There being no further business to come before the Board, the meeting was adjourned at 8:00 pm.

Respectfully submitted,



Melissa An  
Recording Secretary