

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

APPLEWOOD SANITATION DISTRICT FOR MONTH OF

March 11, 2020

The regular meeting of the Board of Directors was convened on the March 11, 2020 at 7:00 p.m. at 4885 Ward Road, Suite 100, Wheat Ridge, CO 80033. Chairman Banks called the meeting to order. The following were present:

Directors Present

LeRoy Banks, President
Chuck Thompson, Treasurer
Scott Epstein, Director
Thomas Leidich, Director

Others Present

Richard Scheurer, Attorney, Scheurer and Associates
Jocelyn Hoopes, Bookkeeper
Steve Pott, Metro Wastewater Reclamation District Representative
Jim Landry, Engineer, RG & Associates, LLC,
Melissa An, Recording Secretary, RG & Associates, LLC

Director Claudia Browne was excused from the meeting.

1. Agenda Topic: Meeting Minutes

- a. Discussion: December Meeting Minutes. Board requested more detailed meeting minutes.
 - i. Board Approval: Motion to approve February 12, 2020 meeting minutes.
 1. Motion: Thompson
 2. Second: Epstein
 3. Vote: All in favor

2. Agenda Topic: Attorney's Report

- a. Discussion: Cancel Election. Election is cancelled due to no nominations except for Scott Epstein.
 - i. Board Approval: Motion to approve Resolution 2020-04 for Cancelling the Election.
 1. Motion: Thompson
 2. Second: Epstein
 3. Vote: All in favor
- b. Discussion: Received draft for Third Restated and Amended Sewer Service Agreement from Northwest Lakewood Sanitation District regarding the 36 properties.
 - i. Action Item: Scheurer and Hoopes to review and present on next meeting.
- c. Discussion: 15200 W 26th Avenue. Waiting on inclusion into District for a portion of the property.
- d. Discussion: Sanitary Sewer Rate Increase for 2020.
 - i. Board Approval: Motion to approve Resolution 2020-03 Approval of Rate Increase.
 1. Motion: Thompson
 2. Second: Leidich
 3. Vote: All in favor

3. Agenda Topic: Engineer's Report

- a. Discussion: Engineer's Report. No questions or comments.
- b. Discussion: RGA will re-contract with Dale's Environmental Services (DES) for after hours services.
- c. Discussion: Clear Creek Crossing Development. Lifetime Fitness proposing to come into development. Requesting updated plans for sanitary sewer and utility study. Phase 1, waiting on paving for initial acceptance. Phase 2, construction 60% completed.
- d. Discussion: Cottages at Rolling Hills. Construction 95% complete, sewer video has been received and is under review.
- e. Discussion: Development Reviews.
 - Outlook. Easement executed.
 - Wheat Ridge Referral. No change.
 - Foothills Credit Union. No change.
 - Schmidt Farms. No change.
 - Multi-Family. No change.
 - Gas Station. No change.
 - 2755 Indiana Street. No change.
 - 15200 W 26th Avenue. No change.
- f. Discussion: 14470 Garden Road. Visibly working on site, RGA contacting owners for inquiry.

4. Agenda Topic: Bookkeeper's Report

- a. Discussion: Requesting cost of construction for all new sanitary sewer mains the District will be taking over after developments.
- b. Discussion: Auditor is in possession of all records and will begin work.

Jocelyn Hoopes dismissed at 8:15 PM

5. Agenda Topic: Treasurer's Report

- a. Discussion: Bills to be Paid: The attached list of checks are presented for payment:
 - i. Board Approval:
 1. Motion: Thompson
 2. Second: Leidich
 3. Vote: All in favor

6. Agenda Topic: Metro Wastewater Reclamation District Representative Report

- b. Discussion: Steve Potts reviewed with the Board his representative responsibilities.

There being no further business to come before the Board, the meeting was adjourned at 8:33 pm.

Respectfully submitted,

Melissa An
Recording Secretary