

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

APPLEWOOD SANITATION DISTRICT FOR MONTH OF

February 14, 2018

The regular meeting of the Board of Directors was convened on the February 14, 2018, at 7:01 p.m. at 4885 Ward Road, Suite 100, Wheat Ridge, CO 80033. Chairman Banks called the meeting to order. The following were present:

Directors Present

Roy Banks, Chairman
Chuck Thompson, Treasurer
Thomas Leidich, Director
Scott Epstein, Director
Claudia Browne, Director

Others Present

Richard Scheurer, Attorney, Scheurer and Associates
Thomas Colchin, Metro Wastewater Reclamation District Rep.
Jim Landry, Engineer, RG & Associates, LLC (RGA)
Melissa An, Recording Secretary, RG & Associates, LLC

Jocelyn Hoopes, Bookkeeper was excused from the meeting.

1. Agenda Topic: March Board Meeting

- a. Discussion: LeRoy Banks, Chairman will be out town for the March board meeting. Thomas Leidich to conduct the March meeting.

2. Agenda Topic: Meeting Minutes

- a. Discussion: January Meeting Minutes.
 - i. Board Approval: Motion to approve January 10th, 2018 meeting minutes.
 1. Motion: Thompson
 2. Second: Epstein
 3. Vote: All in favor

3. Agenda Topic: Attorney's Report

- a. Discussion: Immigrant's Challenge. Public hearing for inclusion is tonight, however the developer has requested to withdraw application for inclusion.
 - i. Board Approval: Motion to approve withdraw of inclusion and return remaining funds with the appropriate deductions.
 1. Motion: Leidich
 2. Second: Epstein
 3. Vote: All in favor
- b. Discussion: 70 West Business Center, Filing No. 3, Block 2, Lot 1. Scheurer has been in contact with owner and Northwest Lakewood Sanitation District attorney. Received exclusion petition to exclude from North West Lakewood Sanitation District.
- c. Discussion: ASD Election. No nominations, as of tonight. Deadline is March 6th, if there are no responses then no election will be held.
- d. Discussion: FOG Regulation. Scheurer modified enforcement dialogue.

4. Agenda Topic: Metro Wastewater Reclamation District Report

- a. Colchin presented update report on Metro Wastewater Reclamation District.

Thomas Colchin dismissed at 7:39 PM.

5. Agenda Topic: Engineer's Report

- a. Discussion: Engineer's Report. Questioning invoice for January 29th, 2018.
- b. Discussion: Denver Water. In contact with Project Manager – currently 29 FT north of the ASD main line. Tunneling began last week, plans to restart next week.
- c. Discussion: Clear Creek Crossing. Met with Developer and Engineer for replat, currently waiting on grading plans.
- d. Discussion: 2018 ASD Annual Maintenance Projects. The Board had originally chosen Ramey Environmental, however, after receiving contract documents, Ramey informed JL that the cost of permits, traffic control, and water were not included in their unit costs. JL spoke with other District Managers at the recent meeting and learned of another company, DES. JL presented bid tabulation of unit costs obtained through the RFP process.
 - i. Board Approval: Motion to approve contracting with DES for annual maintenance work.
 - 4. Motion: Thompson
 - 5. Second: Browne
 - 6. Vote: All in favor
- e. Discussion: 2018 ASD Capital Improvements Project. Discussed advertisement schedule and bid opening.

Jim Landry and Richard Scheurer dismissed at 8:25 PM

6. Agenda Topic: Treasurer's Report

- a. Discussion: Bills to be Paid: The following checks are presented for payment:
 - Chk# 2649 Scheurer & Assoc. \$ 2,718.80 – Legal Fees
 - Chk# 2650 RG & Assoc. \$ 30,207.00 – Engineering Fees
 - Chk# 2651 UNCC \$ 68.15 – Sewer Locates
 - Chk# 2652 Metro Wastewater \$ 92.35 – 1st Qtr Metro
 - Chk# 2653 LeRoy Banks \$ 92.35 – Director Fee
 - Chk# 2654 William Thompson \$ 92.35 – Director Fee
 - Chk# 2655 Thomas Leidich \$ 92.35 – Director Fee
 - Chk# 2656 Scott Epstein \$ 92.35 – Director Fee
 - Chk# 2657 Century Link \$ 80.28 – Telephone
 - Chk# 2658 Jocelyn Hoopes \$ 2,863.85 – Bookkeeping
 - Chk# 2659 Melissa An \$ 150.00 – Recording Secretary
- i. Board Approval:
 - 1. Motion: Thompson
 - 2. Second: Leidich
 - 3. Vote: All in favor

There being no further business to come before the Board, the meeting was adjourned at 8:28 pm.

Respectfully submitted,

Melissa An
Recording Secretary