

RECORD OF PROCEEDINGS

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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

APPLEWOOD SANITATION DISTRICT FOR MONTH OF

February 12, 2020

The regular meeting of the Board of Directors was convened on the February 12, 2020 at 7:00 p.m. at 4885 Ward Road, Suite 100, Wheat Ridge, CO 80033. Chairman Banks called the meeting to order. The following were present:

Directors Present

LeRoy Banks, President  
Chuck Thompson, Treasurer  
Claudia Browne, Director  
Scott Epstein, Director  
Director Thomas Leidich was excused from the meeting.

Others Present

Richard Scheurer, Attorney, Scheurer and Associates  
Jocelyn Hoopes, Bookkeeper  
Jim Landry, Engineer, RG & Associates, LLC,  
Melissa An, Recording Secretary, RG & Associates, LLC

**1. Agenda Topic: Meeting Minutes**

- a. Discussion: December Meeting Minutes. Board requested more detailed meeting minutes.
  - i. Board Approval: Motion to approve January 8, 2020 meeting minutes.
    1. Motion: Thompson
    2. Second: Browne
    3. Vote: All in favor

**2. Agenda Topic: Attorney's Report**

- a. Discussion: 2020 Board Elections. Response received from Epstein, Browne opted out.
  - i. Action Item: Post to fill board position through advertising on the ASD website and posting to Facebook.
- b. Discussion: 13131 W 31<sup>st</sup> Avenue Back-up. Settled.

**3. Agenda Topic: Engineer's Report**

- a. Discussion: Engineer's Report. No questions or comments.
- b. Discussion: RGA to re-contract with Dale's Environmental Services (DES) for after hours services.
- c. Discussion: Clear Creek Crossing Development. Phase 1, final walk-thru will be conducted after paving work is complete (Spring). Phase 2, 60% complete.
- d. Discussion: Cottages at Rolling Hills. Board requested RGA check trench patch on 32<sup>nd</sup>/Kendall.
- e. Discussion: Development Reviews.
  - Wheat Ridge Referral. No change.
  - Wheat Ridge Referral. No change.
  - Foothills Credit Union. Executed agreement.
  - Schmidt Farms. No change.
  - Multi-Family. No change.
  - Gas Station. 1/13/2020 provided comments to Developer.
  - 2755 Indiana Street. No change.

- 15200 W 26<sup>th</sup> Avenue. No change.

**4. Agenda Topic: President's Report**

- a. Discussion: Comments/Concerns Regarding NextDoor Application Response.
  - i. Action Item: Banks to respond to residents and direct them to RGA and Hoopes.

Jim Landry and Richard Scheurer dismissed at 7:47 PM

**5. Agenda Topic: Bookkeeper's Report**

- a. Discussion: Contracted with Auditor, Fiscal Pro LLC.
- b. Discussion: Invoices have been sent out. Received 25% of invoices.
- c. Discussion: Stub-in/Connections Fees. (JH)How should these fees be distributed to the budget?
  - i. Action Item: Landry to ask other Districts.

Jocelyn Hoopes dismissed at 7:55 PM

**6. Agenda Topic: Treasurer's Report**

- a. Discussion: Bills to be Paid: The attached list of checks are presented for payment:
  - i. Board Approval:
    1. Motion: Thompson
    2. Second: Browne
    3. Vote: All in favor

There being no further business to come before the Board, the meeting was adjourned at 7:59 pm.

Respectfully submitted,



Melissa An  
Recording Secretary