

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

APPLEWOOD SANITATION DISTRICT FOR MONTH OF

February 10, 2021

The regular meeting of the Board of Directors was convened on the February 10, 2021 at 7:03 p.m. at 4885 Ward Road, Suite 100, Wheat Ridge, CO 80033. Chairman Banks called the meeting to order. The following were present:

Directors Present

Thomas Leidich, Director
Chuck Thompson, Treasurer
Briana Gerou, Director
Scott Epstein, Director

Others Present

Jocelyn Hoopes, Bookkeeper
Richard Scheurer, Attorney, Scheurer and Associates
Jim Landry, Engineer, RG & Associates, LLC (RGA)
Melissa An, Recording Secretary, RG & Associates, LLC

President LeRoy Banks was excused from the meeting.

1. Agenda Topic: Meeting Minutes

- a. Discussion: January Meeting Minutes.
 - i. Board Approval: Motion to approve January 13, 2021 meeting minutes.
 1. Motion: Epstein
 2. Second: Gerou
 3. Vote: All in favor

2. Agenda Topic: Attorney's Report

- a. Discussion: Accessory Dwelling Units (ADUs). Scheurer provided preliminary language for consideration to be added to the Rules & Regulations regarding ADUs.
- b. Discussion: Sub-District Option for New Developments. Reviewing options for sub-districts.
 - i. Action Item: Scheurer to presented associated fees with implementing sub-districts.
- c. Discussion: Longs Peak Metropolitan District (LPMD) Waiver. LPMD has requested a waiver for the Maintenance and Warranty Bond, required by ASD for the execution of the Inter-Governmental Agreement. Scheurer to deny request for waiver.
- d. Discussion: Northwest Lakewood Sanitation District. Waiting on response to proposed payments between districts.
- e. Discussion: Secretary Protem.
 - i. Board Approval: Resolution to nominate Thomas Leidich to act as Secretary Protem.
 1. Motion: Epstein
 2. Second: Thompson
 3. Vote: All in favor

3. Agenda Topic: Engineer's Report

- a. Discussion: Engineer's Report. No comments.

- b. Discussion: Metro Wastewater Reclamation District (MWRD) Meeting. Landry met with representatives from MWRD to review the agreement between ASD and MWRD regarding industrial users. Landry concluded that the Clear Creek Crossing development will not have high industrial users.
- c. Discussion: Youngfield Plaza. MWRD performed an industrial waste survey and will again. Landry asked ASD be copied on the survey.
- d. Discussion: 2021 Annual Maintenance. Contract documents for annual maintenance work have been provided for execution.
- e. Discussion: Non-Residential Billing. Landry and Hoopes have been meeting and reviewing billing methodologies.
 - i. Action Item: Landry and Hoopers to present results at March Board Meeting.
- f. Discussion: 27th Lane Plumbing. Landry reviewed discussions between homeowner and district.
- g. Discussion: Development Reviews.
 - Clear Creek Crossing. Requesting additional deposit. Addressing minor punch list items. Bore crossing has been completed and comments on the IGA have been provided.
 - Multi-Family (Outlook). Populating.
 - Hampton Suites. No change.
 - Credit Union. Plans have been approved.
 - Clear Creek Retail. No change.
 - SCL Health. Requested agreement and deposit. Requesting monitoring manhole.
 - 14470 Garden Road. Plans have been approved and fees collected.
 - 15200 W 26th Avenue. Received \$300 for petition for inclusion.

Jocelyn Hoopes, Jim Landry and Richard Scheurer dismissed at 7:54 PM

4. Agenda Topic: Bookkeeper's Report

- a. Discussion: Audit. All documentation has been sent to auditor.
- b. Discussion: Payment Option. Online payment system is live.

5. Agenda Topic: Treasurer's Report

- a. Discussion: Bills to be Paid: The attached list of checks are presented for payment:
 - i. Board Approval:
 - 1. Motion: Thompson
 - 2. Second: Gerou
 - 3. Vote: All in favor

There being no further business to come before the Board, the meeting was adjourned at 7:57 pm.

Respectfully submitted,

Melissa An
Recording Secretary