

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

APPLEWOOD SANITATION DISTRICT FOR MONTH OF

December 9, 2020

The regular meeting of the Board of Directors was convened on the December 9, 2020 at 7:00 p.m. at 4885 Ward Road, Suite 100, Wheat Ridge, CO 80033. Chairman Banks called the meeting to order. The following were present:

Directors Present

LeRoy Banks, President
Chuck Thompson, Treasurer
Thomas Leidich, Director
Briana Gerou, Director

Others Present

Jocelyn Hoopes, Bookkeeper
Richard Scheurer, Attorney, Scheurer and Associates
Jim Landry, Engineer, RG & Associates, LLC (RGA)
Melissa An, Recording Secretary, RG & Associates, LLC

Director Scott Epstein was excused from the meeting.

1. Agenda Topic: Meeting Minutes

- a. Discussion: November Meeting Minutes.
 - i. Board Approval: Motion to approve November 11, 2020 meeting minutes.
 1. Motion: Thompson
 2. Second: Leidich
 3. Vote: All in favor

2. Agenda Topic: Attorney's Report

- a. Discussion: Resolutions for Board Signature.
 - i. Motion to approve Resolution 2020-08 to Adopt the 2021 Budget, Resolution 2020-09 to Appropriation of Fund for the Budget, and Resolution 2020-10 to Certify the Mill Levy
 1. Motion: Thompson
 2. Second: Leidich
 3. Vote: All in favor
- b. Discussion: 15200 W 26th Avenue. Still waiting on updated petition and signatures.
- c. Discussion: Intergovernmental Agreement (IGA) with Prospect Park. Review on-hold due to missing exhibits.
- d. Discussion: Metro Wastewater Reclamation District Payment for Accessory Dwelling Units (ADUs).
 - i. Motion to accept Metro Wastewater Reclamation District charge for 14154 W 21st Place addition. The Board to pay interest charge on payment.
 4. Motion: Thompson
 5. Second: Leidich
 6. Vote: All in favor

- e. Discussion: Accessory Dwelling Units (ADUs) Language for Rules and Regulations.
 - i. Action Item: Scheurer and Landry to develop preliminary language and present to the Board in January for review.
- f. Discussion: Sub-District Option for New Developments. Scheurer presented the option of a sub-district to the Board regarding the Clear Creek Crossing Development for specific billing.
 - i. Action Item: Scheurer to present pros and cons of this option at January Board Meeting.
- g. Discussion: Northwest Lakewood Sanitation District (NWLSD) Billing Agreement. Scheurer request invoices for 2019 and 2020 based on the current billing agreement and Hoopes received. Waiting on response from NWLSD for updating billing agreement.

3. Agenda Topic: Engineer's Report

- a. Discussion: Engineer's Report. No comments. Clarification on budget tracking spreadsheet.
- b. Discussion: Non-residential Billing. To be reviewed during the January Board Meeting.
- c. Discussion: 2020 Capital Improvement Project (CIP). Expected to be completed by the end of the year. Requesting invoices for Hoopes.
- d. Discussion: Development Reviews.
 - Clear Creek Crossing. Addressing Punch List Items.
 - Multi-Family (Outlook). 1st Building Active 1/26/2021.
 - Hampton Suites. Comment review meeting.
 - Clear Creek Retail. Waiting on Funding Agreement.
 - SCL Health. Attended pre-application meeting.

Jocelyn Hoopes, Jim Landry and Richard Scheurer dismissed at 8:24 PM

4. Agenda Topic: Treasurer's Report

- a. Discussion: Bills to be Paid: The attached list of checks are presented for payment:
 - i. Board Approval:
 - 1. Motion: Thompson
 - 2. Second: Leidich
 - 3. Vote: All in favor

There being no further business to come before the Board, the meeting was adjourned at 8:26 pm.

Respectfully submitted,



Melissa An
Recording Secretary