

## RECORD OF PROCEEDINGS

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### MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

#### APPLEWOOD SANITATION DISTRICT FOR MONTH OF

December 11, 2019

The regular meeting of the Board of Directors was convened on the December 11, 2019 at 7:01 p.m. at 4885 Ward Road, Suite 100, Wheat Ridge, CO 80033. Chairman Banks called the meeting to order. The following were present:

#### Directors Present

LeRoy Banks, President  
Chuck Thompson, Treasurer  
Thomas Leidich, Director  
Scott Epstein, Director  
Claudia Browne, Director

#### Others Present

Richard Scheurer, Attorney, Scheurer and Associates  
Bookkeeper Jocelyn Hoopes  
Jim Landry, RG & Associates, LLC, Engineer  
Melissa An, RG & Associates, LLC, Recording Secretary

#### **1. Agenda Topic: Meeting Minutes**

- a. Discussion: September Meeting Minutes.
  - i. Board Approval: Motion to approve November 13, 2019 meeting minutes.
    1. Motion: Thompson
    2. Second: Browne
    3. Vote: All in favor

#### **2. Agenda Topic: Attorney's Report**

- a. Discussion: Connection Fee Resolution for Board Signature.
  - i. Board Approval: Motion to approve Resolution 2019-08 to Amend the Rules and Regulations Connection Fees to conform with Metropolitan Wastewater Reclamation District (MWRD).
    1. Motion: Thompson
    2. Second: Leidich
    3. Vote: All in favor
- b. Discussion: Designation of Meeting Place Resolution for Board Signature.
  - ii. Board Approval: Motion to approve Resolution 2019-09 to Designate Meeting Place for All Meetings Held in 2020.
    1. Motion: Thompson
    2. Second: Leidich
    3. Vote: All in favor
- c. Discussion: Budget Resolution for Board Signature.
  - iii. Board Approval: Motion to approve Resolution 2019-05 to Approve the Budget, Resolution 2019-06 to Appropriation of Fund for the Budget, and Resolution 2018-07 to Approve Transfer of Funds for the Budget and Certification.
    1. Motion: Browne
    2. Second: Thompson
    3. Vote: All in favor

- ~~d. Discussion: Sewer Service Charge Increase Resolution for Board Signature.~~  
~~iv. Board Approval: Motion to approve Resolution 2019-08 to Amend the Rules and Regulations Residential Sewer Service Charge to increase in 2020.~~  
~~1. Motion: Leidich~~  
~~2. Second: Thompson~~  
~~3. Vote: All in favor~~
- e. Discussion: Clear Creek Crossing. Quick Claim Deed. No updates.  
f. Discussion: Northwest Lakewood Sanitation (NWL) District agreement. No updates.

### 3. Agenda Topic: Engineer's Report

- a. Discussion: Engineer's Report. No comments.  
b. Discussion: Connection Fees Memorandum, Landry went over memorandum of connection fees.  
c. Discussion: Clear Creek Crossing Development. Phase 1, 100% complete, additional videos were provided. Phase 2, 40% complete. Phase 2 construction to restart in January 2020. Final walk-thru of Phase 1 will be performed during the summer of 2020.  
d. Discussion: Development Reviews.
  - Wheat Ridge Referral. No change.
  - Cottages at Rolling Hills. Construction 35% complete.
  - Wheat Ridge Referral. No change.
  - Schmidt Farms. No change.
  - Multi-Family. Construction to start 2020.
  - Gas Station. No change.
  - 2755 Indiana Street. No change.

### 4. Agenda Topic: Treasurer's Report

- a. Discussion: Bills to be Paid: The attached list of checks are presented for payment:  
i. Board Approval:
  1. Motion: Thompson
  2. Second: Leidich
  3. Vote: All in favor

There being no further business to come before the Board, the meeting was adjourned at 7:49 PM.

Respectfully submitted,



Melissa An  
Recording Secretary