

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

APPLEWOOD SANITATION DISTRICT FOR MONTH OF

November 13, 2019

The regular meeting of the Board of Directors was convened on the November 13, 2019 at 7:00 p.m. at 4885 Ward Road, Suite 100, Wheat Ridge, CO 80033. Chairman Banks called the meeting to order. The following were present:

Directors Present

LeRoy Banks, President
Chuck Thompson, Treasurer
Thomas Leidich, Director
Scott Epstein, Director
Claudia Browne, Director

Others Present

Richard Scheurer, Attorney, Scheurer and Associates
Bookkeeper Jocelyn Hoopes
Jim Landry, RG & Associates, LLC

1. Agenda Topic: Meeting Minutes

- a. Discussion: September Meeting Minutes.
 - i. Board Approval: Motion to approve October 9, 2019 meeting minutes.
 1. Motion: Thompson
 2. Second: Leidich
 3. Vote: All in favor

2. Agenda Topic: Attorney's Report

- a. Discussion: Delinquent Accounts discussion
- b. Discussion: Northwest Lakewood Sanitation (NWL) District agreement. NWL to meet on tomorrow and Scheurer to discuss with Tim Flynn.

3. Agenda Topic: Engineer's Report

- a. Discussion: Engineer's Report. No comments.
- b. Discussion: Clear Creek Crossing Development. Phase 1, 100% complete. Phase 2, 40% complete. Phase 2 construction to restart in January 2020.
- c. Discussion: Development Reviews.
 - Connection Fees discussion. Landry to coordinate with MWRD on board questions.
 - Wheat Ridge Referral – Foothills Credit Union. Responded to Wheat Ridge with comment letter.
 - Cottages at Rolling Hills. Construction to restart soon.
 - Wheat Ridge Referral – Clear Creek Crossing Retail. No change
 - Schmidt Farms. No Change.
 - Multi-Family. No Change.
 - Gas Station. No Change.
 - 2755 Indiana Street. No Change.

4. Agenda Topic: Bookkeeper's Report

- a. Discussion: Budget and Rate Model Review. Hoopes presenting current proposed budget and rate structure for future years. Final budget will be adopted at the December meeting.

5. Agenda Topic: Treasurer's Report

- a. Discussion: Bills to be Paid: The attached list of checks are presented for payment:
 - i. Board Approval:
 - 1. Motion: Thompson
 - 2. Second: Leidich
 - 3. Vote: All in favor

There being no further business to come before the Board, the meeting was adjourned at 8:45 PM pm.

Respectfully submitted,

Jim Landry for Melissa An
Recording Secretary