

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

APPLEWOOD SANITATION DISTRICT FOR MONTH OF

January 8, 2020

The regular meeting of the Board of Directors was convened on the January 8, 2020 at 7:00 p.m. at 4885 Ward Road, Suite 100, Wheat Ridge, CO 80033. Chairman Banks called the meeting to order. The following were present:

Directors Present

LeRoy Banks, President
Chuck Thompson, Treasurer
Thomas Leidich, Director
Scott Epstein, Director
Claudia Browne, Director

Others Present

Richard Scheurer, Attorney, Scheurer and Associates
Bookkeeper, Jocelyn Hoopes
Jim Landry, RG & Associates, LLC, Engineer
Melissa An, RG & Associates, LLC, Recording Secretary

1. Agenda Topic: Meeting Minutes

- a. Discussion: December Meeting Minutes. Board requested more detailed meeting minutes.
 - i. Board Approval: Motion to approve December 11, 2019 meeting minutes.
 1. Motion: Thompson
 2. Second: Epstein
 3. Vote: All in favor

2. Agenda Topic: Attorney's Report

- a. Discussion: 2020 Board Elections
 - i. Board Approval: Motion to approve Resolution for Election and Resolution to Appoint an Election Official.
 1. Motion: Leidich
 2. Second: Thompson
 3. Vote: All in favor
- b. Discussion: 13131 W 31st Avenue Back-up. Scheurer and Landry explained events of back-up.
- c. Discussion: Northwest Lakewood Sanitation District. No change.

3. Agenda Topic: Engineer's Report

- a. Discussion: Engineer's Report. No questions or comments.
- b. Discussion: Clear Creek Crossing Development. Phase 1, final walk-thru will be conducted after paving work is complete (Spring). Phase 2, 42% complete. Phase 2 construction to restart soon.
- c. Discussion: Cottages at Rolling Hills. Construction of sanitary sewer 65% complete.
- d. Discussion: Development Reviews.
 - Wheat Ridge Referral. No change.
 - Wheat Ridge Referral. No change.
 - Schmidt Farms. No change.
 - Multi-Family. No change.

- Gas Station. No change.
- 2755 Indiana Street. No change.

4. Agenda Topic: Bookkeeper's Report

- a. Discussion: Annual bills and letter inserts to be sent out to customer prior to February Meeting.
 - i. Action Item: Hoopes to obtain quotes for CPA to perform an audit.

Jocelyn Hoopes, Jim Landry and Richard Scheurer dismissed at 8:05 PM

5. Agenda Topic: Treasurer's Report

- a. Discussion: Bills to be Paid: The attached list of checks are presented for payment:
 - i. Board Approval:
 1. Motion: Thompson
 2. Second: Leidich
 3. Vote: All in favor

There being no further business to come before the Board, the meeting was adjourned at 8:06 pm.

Respectfully submitted,



Melissa An
Recording Secretary