

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE APPLEWOOD SANITATION DISTRICT

Held: Wednesday, November 9, 2022 at 7:00 PM at 4885 Ward Road, Suite 100, Wheat Ridge, Colorado, 80033 and remotely via Zoom.

Attendance The regular meeting of the Board of Directors of the Applewood Sanitation District was called and held as shown above and in accordance with the statutes of the State of Colorado. The following Directors were in attendance:

Briana Gerou, President*
Kevin Schmidt, Director
Chuck Thompson, Treasurer
Barbara Panian, Director

Absence Excused: Scott Epstein

Also present: James Landry, Engineer, RG & Associates, LLC; Joan Fritsche, Esq., Fritsche Law LLC; Michael Bakarich, CPA, Morain Bakarich; and Christine McRight, Evergreen Development.

Call to Order Director Schmidt noted that a quorum of the Board was present, verified that notice of the meeting was posted on the District's website and that the Directors had confirmed their qualification to serve, and therefore called the meeting of the Board of Directors of the Applewood Sanitation District to order.

Public Comment None.

Meeting Minutes The Minutes of the regular meeting of the Board of Directors held on Wednesday, October 12, 2022 were reviewed by the Board. Upon a Motion duly made by Director Panian, seconded by Director Thompson, and unanimously carried, the Minutes of the meeting were approved.

Attorney's Report: Ms. Fritsche reviewed the Attorney's Report with the Board, including the status of the Delinquent Accounts Certification.
Joan M. Fritsche, Esq.

* Chairman Gerou joined the meeting.

Engineer's Report: Mr. Landry reviewed his Engineer's Report with the Board and presented an updated interactive rate study model. The Board reviewed the District's sources of revenue and fees and charges structure, operations costs and proposed capital costs. The Board also discussed the importance of rates, fees and charges keeping pace
James Landry, P.E.

with District expenses and operating cash and capital reserve requirements.

Financial Report:
Michael Bakarich, CPA

Mr. Bakarich reviewed the District's Financial Reports for the month of October 2022, including a Financial Summary Memorandum, Income Expense Summary, YTD Budget vs. Actual Report, and Summary of Funds (Cash Report).

Upon a Motion duly made by Director Thompson, seconded by Director Schmidt, and unanimously carried, the Board accepted the Financial Reports for the month of October, 2022, as presented.

Resolution to Set 2023
Rates, Fees and Charges
Schedule

After discussion, upon a Motion duly made by Director Thompson, seconded by Director Panian, and unanimously carried, Board approved a Resolution to Adopt 2023 Schedule of Rates, Fees and Charges

Public Hearing 2023
Budget

Ms. Fritsche reported that the meeting had been published in *Jeffco Transcript* as the District's public hearing on its 2023 budget. Mr. Bakarich reviewed the current and proposed budget with the Board. Chairman Gerou opened the public hearing. There being no members of the public wishing to comment, Chairman Gerou closed the hearing. Upon motion made by Director Schmidt, seconded by Director Thompson, and unanimously carried, the Board adopted the District's 2023 budget, appropriated funds by fund, and certified an operations mill levy for collection in 2023.

Treasurer's Report

Director Thompson presented the Treasurer's Report and noted that Director Panian is now an authorized signatory on the District's checking account and that Director Schmidt expects to complete the Bank process before the next Board meeting.

Adjourn

There being no further business to come before the Board, the meeting was adjourned at 8:45 PM.



Secretary for the Meeting