

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS APPLEWOOD SANITATION DISTRICT

The regular meeting of the Board of Directors of the Applewood Sanitation District was convened on April 13, 2022, at 7:00 p.m. at 4885 Ward Road, Suite 100, Wheat Ridge, CO 80033 and remotely via Zoom. Director Leidich, Acting President, called the meeting to order. The following were present:

Directors Present

LeRoy Banks, President*
Chuck Thompson, Treasurer
Scott Epstein, Secretary
Briana Gerou, Director
Thomas Leidich, Director

Others Present

Joan Fritsche, Attorney, Fritsche Law LLC
Jim Landry, Engineer, RG & Associates, LLC (RGA)
Barbara Panian, District Resident
Kevin Schmidt, District Resident

1. **Agenda Topic: Meeting Minutes**

- a. Discussion: March Meeting Minutes.
 - i. Board Approval: Motion to approve the March 9, 2022 meeting minutes.
 1. Motion: Thompson
 2. Second: Gerou
 3. Vote: All in favor

2. **Agenda Topic: Attorney's Report**

- a. Discussion: Amending the Rules and Regulations. The first proposed change was to add language requiring main extensions for any development that is 400 feet or greater from the District's main. The second proposed change was to remove Exhibit B "Fee Schedule" from the Rules and Regulations and refer to the "Fee Schedule" as a stand-alone document. The third proposed change was to change references to District lines to a defined term of "District Mains" to better identify District infrastructure from private service lines.
 - i. Board Approval: Motion to approve Resolution to Amend the District's Rules and Regulations.
 1. Motion: Thompson
 2. Second: Gerou
 3. Vote: All in favor

3. **Agenda Topic: Engineer's Report**

- a. Discussion: Clear Creek Crossing –Initial Acceptance of Mains granted
- b. Discussion: Flow Report January 2022 – Jim discussed significant changes in the Flow Report and will compare to the next Flow Report sent by Metro.

*Chairman Banks joined the meeting remotely.

4. **Agenda Topic: Bookkeeper's Report**

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a. Discussion: There were no questions on the monthly reports.

5. The Board thanked Directors Banks and Leidich for their years of service. Jim Landry and Jocelyn Hoopes were excused from the meeting.

6. **Agenda Topic: Treasurer's Report**

a. Discussion: The following checks were presented and approved for payment:

• Chk# 3775	Fritsche Law	\$ 3,234.88 – Legal Fees
• Chk# 3776	RG and Assoc.	\$ 12,849.30 – Engineering Fees
• Chk# 3777	UNCC	\$ 94.90 – Sewer Locates
• Chk# 3778	Century Link	\$ 77.89 – Telephone
• Chk# 3779	William Thompson	\$ 92.35 – Director Fee
• Chk# 3780	LeRoy Banks	\$ 92.35 – Director Fee
• Chk# 3781	Elizabeth Farias	\$ 92.35 – Recording Secretary
• Chk# 3782	Thomas Leidich	\$ 92.35 – Director Fee
• Chk# 3783	Scott Epstein	\$ 92.35 – Director Fee
• Chk# 3784	Briana M. Gerou	\$ 92.35 – Director Fee
• Chk# 3785	Jocelyn M. Hoopes CPA	\$ 1,421.00 – Bookkeeping
• Chk# 3786	Jason Dekowzan	\$ 82.75 – Refund of excess retainage
• Chk# 3787	United States Treasury	\$ 214.20 – 2022 1 st Qtr Form 941
• Chk# 3788	Susan Hines	\$ 50.00 – Refund of overpayment
• Chk# 3789	Metro Water Recovery	\$ 4,710.00 – Connection Fees

There being no further business to come before the Board, the meeting was adjourned at 8:10 p.m.

Respectfully submitted,
Joan M. Fritsche, Attorney
Fritsche Law
